



Summary

Job Title

Quality Technician

Department

Fabrication

The Quality Technician position is responsible for playing a critical role in inspection and production process control, document control, and maintenance and improvement of the Quality Control System.

The Quality Technician has a key role in the Build to Print Quality System at all AirCorps Aviation locations.

Reports To: Production Manager

Responsibilities & Authorities:

- Follows and complies with all safety and work rules and regulations, including drug and alcohol testing policies.
- Be able to read, write, and speak English clearly.
- Performs additional duties as assigned.
- CMM operation, procedures, and improvements.
- Tool Calibration Process.
- Completes and maintains all required paperwork, records, and documentation.
- In Process Inspections and Receiving Inspections.
- First Article Inspections and Reports.
- Final Inspections and Reports.
- Engages with and provides exceptional customer service to vendors and customers.
- Initiates new processes and product development and implementation.
- Proactively evaluates supplier capacity, internal production capacity, and lead-times based on customer demand and sales forecasts.
- Executes parts production process and setup, to include planning for availability of needed resources, and assisting in the development of production schedules.
- Creation and control of Job Travelers.
- Continuous Improvement.

Key Responsibilities

RESULTS

Safety & Organization

35%

- Always correctly uses the proper personal protective equipment.
- Maintains safe work habits and performs required safety training according to company procedures.
- Aware of safety sensitive nature of our work and surroundings and actively contributes to avoiding potential hazards or dangerous situations for self and others.
- Maintains safe, clean, and orderly conditions in assigned work area.
- Tracks time appropriately in Harvest and adds detailed descriptions.
- Displays reliable attendance and schedules time-off with advance notice.
- Consistently be at work and on time.
- Organizes all tools, supplies, and equipment for easy accessibility to maximize efficiency.

Quality

35%

- Works efficiently and independently with minimal supervision.
- Works at a reasonable pace and within defined quality standards to ensure timely completion
- Adapts to changing tasks and project requirements on short notice.
- Seeks out opportunities to build new skills and develop work quality.
- Completes all assigned tasks according to team production schedule.
- Supports quality awareness and training programs.
- Identifies the most efficient way to safely complete scheduled assignments.
- Provides ideas and implementation of continuous quality improvement through monitoring and measuring existing processes and products.
- Identifies opportunities for process improvement and cost reduction in company's manufacturing, purchasing, and inventory management processes.
- Executes Quality Assurance and Quality Systems while driving quality throughout the company.
- Assists in production of SOPs and other beneficial process mapping.
- Leads and/or participates in the successful implementation of identified process improvements initiatives.
- Successfully ensures compliance within defined quality standards for all relevant company products.
- Works with suppliers and internal teams to determine appropriate tolerances and product quality levels, considering the effect on sales and profitability.
- Assists in empowering employees to be responsible for their results by supporting quality awareness and training programs.
- Addresses product, part, or components quality issues with suppliers and shipping companies, and takes corrective action to resolve issues.

Technical & Systems Knowledge

30%

- Seeks out and uses technical resources in the appropriate format.
- Uses computer-based and online software and systems daily.
- Navigates Aircorps' online and physical libraries to access part drawings, manuals, and other resources.
- Proficiently uses Aircorps Aviation's software to communicate project needs with other team members, maintains relevant compliance data, and monitors task completions.

Total

100%

CORE VALUES

Teamwork

20%

- Places the importance of the team's common goals above their individual achievement
- Contributes to an environment of free flowing communication that helps us collaborate
- Works well with others and supports the people on their team

Integrity	20%
<ul style="list-style-type: none"> • Does the right thing, even when no one is looking • Honors commitments and accepts responsibility for their actions • Demonstrates personal accountability to co-workers by fulfilling their role on the team 	
Excitement	20%
<ul style="list-style-type: none"> • Displays energy, passion, and enthusiasm for their work • Shows a strong desire to learn new things and improve their professional skill set • Seeks out and uses new technology or ideas to improve the effectiveness of their work 	
Stewardship	20%
<ul style="list-style-type: none"> • Embraces a responsibility to preserve history, honor veterans, and serve our community • Completes work in a responsive manner to ensure our customers receive reliable and dependable services • Focuses on customer-oriented actions that will build strong, long-term relationships 	
Quality	20%
<ul style="list-style-type: none"> • Does their part to maintain world class craftsmanship and service for our customers • Does not cut corners or take shortcuts; completes the job right the first time • Takes pride in their work and holds themselves to a very high standard of performance 	
Total	100%

Requirements

Qualifications:

- Minimum 2 years of PC-DMIS Experience.
- Minimum 5 years of Quality control system experience.
- Minimum 2 year Technical Degree.