

# Summary

Job Title Level 1 Restoration Specialist

Department Restoration

The **Level 1 Restoration Specialist** position provides leadership to teammates and monitors and carries out precision assembly, fabrication, and restoration of aircraft structures and systems.

Reports To: General Manager

### **Responsibilities & Authorities:**

- Performs additional duties as assigned.
- Restores, repairs, and overhauls vintage and modern aircraft systems and system components.
- Disassembles, cleans, restores, fabricates, and reassembles aircraft structure using techniques both modern and historic.
- Completes and maintains all required paperwork, records, and documentation.
- Provides own basic tools used in general aviation maintenance and be experienced in their use.

## Key Responsibilities

#### **RESULTS**

Safety & Organization 36%

- Follows and complies with all safety and company work rules and regulations, including DOT/FAA drug and alcohol testing policies.
- Maintains safe work habits and adheres to correct use of proper personal protective equipment.
- Safety training has been completed in accordance with company requirements.
- Maintains an awareness of safety-sensitive work and surroundings. Responsible to identify potential and actual hazards and mitigate damage to persons and property.
- Takes good care of the equipment under their responsibility and performs any necessary preventive maintenance on schedule.
- Be familiar with the safe use of basic sheet metal shop equipment and tools.
- Responsible to maintain detailed descriptions in Harvest software and appropriately track times.
- Adheres to attendance requirements and time-off request notices.
- Organizes all tools, fixtures and equipment for easy accessibility to maximize efficiency.

Quality 34%

• Works efficiently and independently with minimal supervision within defined quality standards to ensure timely completion of projects.

- Effectively and proficiently adapts to changing tasks and project requirements.
- Seeks out opportunities to build new skills. Develops good work habits to ensure a high quality of work is accomplished.
- Completes all assigned tasks according to team production schedule.
- Identifies and suggests ways for the company to improve the efficiency and quality of production to the shop's system and process to support the company's growth.
- Identifies the most efficient way to safely complete scheduled assignments.
- Supports continuous improvements and efforts to make positive changes in the organization. Effectively participates in the implementation of these efforts.
- Proactively identifies defects or equipment issues to minimize scrap materials and rework of parts.

### Technical & Systems Knowledge

30%

- Seeks out and uses technical resources in the appropriate format.
- Effectively and proficiently uses computer-based and online software and systems daily.
- Reads and understands aircraft blueprints and technical data.
- Effectively and proficiently uses Buildbook to communicate project needs with other team members, maintain relevant compliance data, and monitor task completions.
- Effectively and proficiently navigates Aircorps' online and physical libraries to access part drawings, manuals, and other resources.

Total 100% CORE VALUES

Teamwork 20%

- Places the importance of the team's common goals above their individual achievement
- · Contributes to an environment of free flowing communication that helps us collaborate
- Works well with others and supports the people on their team

Integrity 20%

- Does the right thing, even when no one is looking
- Honors commitments and accepts responsibility for their actions
- •Demonstrates personal accountability to co-workers by fulfilling their role on the team

Excitement 20%

- Displays energy, passion, and enthusiasm for their work
- •Shows a strong desire to learn new things and improve their professional skill set
- Seeks out and uses new technology or ideas to improve the effectiveness of their work

Stewardship 20%

- Embraces a responsibility to preserve history, honor veterans, and serve our community
- •Completes work in a responsive manner to ensure our customers receive reliable and dependable services
- · Focuses on customer-oriented actions that will build strong, long-term relationships

Quality 20%

- Does their part to maintain world class craftsmanship and service for our customers
- Does not cut corners or take shortcuts; completes the job right the first time
- Takes pride in their work and holds themselves to a very high standard of performance

Total 100%

## **Qualifications:**

- Be able to read, write, and speak English clearly.
- Must be familiar with standard concepts, practices, and procedures within the aircraft maintenance field.
- Must be able to stand, lie, and kneel in awkward positions and spaces.
- Be familiar with the safe use of basic sheet metal shop equipment and tools.
- Reads and understands aircraft blueprints and technical data.
- Must be able to perform work on scaffolding or ladders.
- Must be able to lift and pull objects weighing up to 50 pounds at a time.
- Must have manual dexterity and physical strength necessary to operate tools or make adjustments and repairs.
- Must have visual acuity to inspect equipment and identify defects.